

**UTTARAKHAND CO-OPERATIVE DAIRY FEDERATION LTD,
MANGAL PARAO,HALDWANI(NAINITAL)
PH. NO. 05946-255867,255358. FAX NO. 05946-252050
Tender Notice No.: 24(1-4) /UCDF/2024-25, Date-27.12.2024**



Tender Document

S. N.	Name of work	Tentative cost (Rs.)	EMD (Rs.)	Tender fee (Rs.)	Tender Rate validity	Work period
1	Supply Installation& testing of office computer System	Rs 50.00 Lakhs	100000.0 0	4720.00	75 days	45 days



Uttarakhand Co-operative Dairy Federation Ltd., Haldwani
Tender Notice No.: 24(1-4)/UCDF/2024-25, Date-27.12.2024

Following E-tenders are invited by the undersigned, from experienced, reputed and financially sound Manufacturers/Firms/Authorized Dealers for the following works so as to reach this office on or before 13.01.2025 up to 5.00 PM, which will be opened on 14.01.2025 at 11.00 AM.

S.N	Name of work	
1.	Supply of Fodder Seed (Bayer Dekalb 9108 fodder seed, Bayer Dekalb 9208fodder seed, Advanta ADV754 fodder seed & Corteva Pioneer 1844P fodder seed	E-Tender
2.	SIT & C of Water Distillation Unit/Apparatus, Digital Thermometer Food Grade, Table Top Balance 0.000, Surgical Water Bath Ss, Moisture &Ts Analyzer, Hot Air Oven, Hot Plate	
3.	Supply and Installation of Office Computer set.	Offline tender
4.	लालढांग/गैंडीखत्ता क्षेत्र, हरिद्वार में दुग्ध परिवहन के लिए किराए के वाहन लगाए जाने हेतु।	
On line tender -E-Tender documents may be seen and downloaded/uploaded from E-tender portal http://www.uktenders.gov.in Off line tender -Detailed Tender and other related details can be seen on website www.ucdfaanchal.org or www.dairyvikasuttarakhand.org		
Administrator		Managing Director

उत्तराखण्ड सहकारी डेरी फ़ैडरेशन लि०, मंगल पड़ाव, हल्द्वानी

निविदा सूचना संख्या: 24(1-4)/यूसीडीएफ/2023-24 दि. 27.12.2024

निम्नलिखित कार्य हेतु अलग-अलग टू बिड सिस्टम के अन्तर्गत दिये गये विवरण के अनुसार दिनांक 13.01.2025 को अपराह्न 5.00 बजे तक निविदा आमन्त्रित की जाती है, जो दिनांक 14.01.2025 को पूर्वान्ह 11.00 बजे से इस कार्यालय में उपस्थित निविदादाताओं के समक्ष खोली जायेगी-

1 Supply Installation & testing of Office Computer set.

विस्तृत निविदा प्रपत्र इस कार्यालय से प्राप्त या वेबसाइट www.ucdfaanchal.org, www.dairyvikasuttarakhand.org से डाउनलोड किया जा सकता है।

प्रशासकप्रबन्ध निदेशक

निविदा की शर्त:-

1- उपरोक्त कार्य हेतु निविदा प्रपत्र दिनांक 30.12.2024 से दिनांक 13.01.2025 तक कार्य दिवसों में प्रातः 10.00 बजे से 4.00 बजे तक इस कार्यालय से निविदा प्रपत्र का मूल्य नकद धनराशि/डी०डी० जमा कर प्राप्त कर सकता है।

2- टेण्डर प्रपत्र का मूल्य GST सहित है। विस्तृत आफलाइन निविदा प्रपत्र वेबसाइट www.ucdfaanchal.org, www.dairyvikasuttarakhand.org से भी डाउनलोड किया जा सकता है। वेबसाइट से टेण्डर डाउनलोड करने पर टेण्डर मूल्य अलग से जमा करना होगा। टेण्डर मूल्य जमा किये बिना निविदा स्वीकार नहीं की जायेगी। निविदा में दी गयी दरें "फर्म" होनी चाहिए तथा उनमें कोई अन्तर किया जाना/निगोशिएशन अनुमन्य नहीं होगा।

3- यू०सी०डी०एफ० बिना कारण बताये एक या सभी टेण्डर निरस्त कर सकता है। टेण्डर की अन्य शर्तें यू०सी०डी०एफ० लि०, मंगल पड़ाव, हल्द्वानी कार्यालय से प्राप्त की जा सकती हैं।

4- निविदा खोलने हेतु निर्धारित तिथि को अवकाश होने पर निविदा अगले कार्य दिवस को पूर्व निर्धारित समय पर खोली जायेगी।

प्रबन्ध निदेशक

**उत्तराखण्ड सहकारी डेरी
फ़ैडरेशन लि०**

UTTARAKHAND CO-OPERATIVE DAIRY FEDERATION Ltd.
Mangal Parao, Haldwani, Nainital.

Tender Schedule/Tender : All pages of tender to be filled, signed and Submitted to the UCDF office.

Comprehensive BID For :

S.N.	Name of Work	Approx. Cost of work.	Tender Fee (Rs.)	EMD (Rs.)	tender Validity period	Work Period
18	Supply Installation & testing of Office Computer set.	Rs. 50.00 Lakhs	4720.00	100000.00	75 days	45 Days

Tender Schedule:

1	Tender Notice no.	24(1-4) /UCDF/ 2024-25, Date 27.12.2024
2	Start of tender document sale from UCDF	30.12.2024, 11.00 AM
3	Last Date & Time for sale of Tender Bids	13.01.2025 up to 04.00 PM
4	Download tender bids from website	13.01.2025 up to 04.00 PM
5	Last Date & Time for Receipt of Tender Bids	13.01.2025 up to 05.00 PM
6	Time & Date of Opening of Tender- (a) Technical Bids	14.01.2025 at 11.00 AM
7	Time & Date of Opening of Tender- (a) Financial Bids	After technical bid approval
	Place of Opening of Tender Bids	OFFICE OF THE MANAGING DIRECTOR UTTARAKHAND CO-OPERATIVE DAIRY FEDERATION Ltd., Mangal Parao, Haldwani, Nainital
8	Note	If there is a holyday on scheduled opening date, the tenders will be opened on next working day.

Chapter- 1: General directions for Bidders

Documents Required in Technical bid-

The required documents send in the technical as mentioned below with the checklist.

- 1- Registration Certificates of firm/manufacturer, In case of dealers/distributor Authorization letter from the original equipment manufacturer. Consortium of firms may also participate. In this case such letter/agreement should be uploaded.
- 2- GST registration document.
- 3- PAN Card.
- 4- Earnest Money deposit DD/Deposit Receipt.
- 5- Tender document fee deposit DD/deposit Receipt
- 6- **Work Experience:**–The bidder should have installed at least 20 Desktop PC/laptop/AIO computer in Gov./semi govt./PSU/Co-op. Dairy federations/autonomous bodies/Reputed Organisation in last 5 years.
- 7-**Annual turnover:** CA certificate with year wise declaration, for last 3 Year Annual turnover report, The annual turnover of the firm should be not less than half amount of supply in any year since last 3 years. **Please don't submitted ITR, it will not be considered.**Any new firm meeting above criterion may also apply.
- 8-**Tender Acceptance Letter-** (Annexure-A) should be filled, signed and stamped/certified properly.
- 9-**An affidavit regarding-** Non-blacklisting or otherwise as per ANNEXURE 'B' duly attested by the oath commissioner is required to be attached in support thereof.

The Tenders are invited in two bid system consisting of Technical bid and financial bid.

- 1- **Technical Bid:**It consists of EMD, Tender document fee, registration certificates in specified class for required work, GST registration, required work experience details/ work completion certificates or any other documents mentioned in the tender bid.
- 2- **Financial Bid:** It consists of Rates quoted by the bidder in BOQ Form. Please fill the rates on BOQ sheets . The rates quoted should be inclusive of all prevailing taxes like GST etc.

Chapter- 2: Terms & conditions of the agreement
UTTARAKHAND CO-OPERATIVE DAIRY FEDERATION Ltd.,
MangalParao, Haldwani, Nainital

(A) GENERAL TERMS & CONDITIONS

S.N.	Description
1.0	The bidder should be a manufacture of quoted equipment. In case the bidder is not a manufacturer, he must be an authorized dealer for the quoted equipment and it will be necessary to upload a copy of valid authorization letter, issued by the original equipment manufacturer/fabricator, with the Technical Bid. Consortium of firms may also participate. In this case such letter/agreement should be uploaded.
2.0	<p><u>ELIGIBILITY CRITERIA</u> :-For the purpose of this particulars contract bidder shall have to meet the following eligibility criteria as minimum. In case of failure to upload these documents tender may be rejected. These document are-</p> <p>1. Registration: The bidder should be in such business (as required for the tendered work) at the time of bid opening in the same name and style.</p> <p>(a) The Firm should have registered as a manufacturer or dealer at the time of bid opening in the same name and style. In case firm is a manufacturer upload the registration document &in case Dealer, upload dealership document. Consortium of firms may also participate. In this case such letter/agreement should be uploaded.</p> <p>2- Work Experience: The bidder should have installed at least 20 Desktop PC in Gov./semi govt./PSU/Co-op. Dairy federations/Reputeted firm/Reputated Organisation in last 5 years.</p> <p>(3)Turn Over: CA certificate with year wise declaration, for last 3 Year Annual turnover.The annual turnover of the firm should be not be less than half amount of supply annually since last 3 years.</p> <p>(4)The bidder should not be Black listed by any Federation/organization/institution/government or semi government departments of states or GOI. Please submit Affidavit mentioning the same on Rs. 100.00 stamp paper.</p> <p>(5) The Firm should have their regional office or service center in North India Region. Firms having their regional office or service center in Uttarakhand will be preferred for quick after sales services.</p>
2.2	<p>The bidder should be registered under office of competent authority or under statutory bodies at the time of bid opening in the same name and style. In order to support this the bidder has to upload:-</p> <p>Copy of the Registration Certificate issued by the Registration of firm in case of firms of proprietary nature. or</p> <p>Copy of partnership deed in case of partnership firms. or</p> <p>Copy of article of association in case of Pvt. Ltd. Companies. or</p> <p>Copy of registration certificate for firms registered with NSIC/Central or State Govt. Department / Local bodies for similar work. or</p> <p>If the firm is a dealer of the equipment, please submit authorized Dealership letter for</p>

	the current period. Consortium of firms may also participate. In this case such letter/agreement should be uploaded.
2.3	Bidder's firm should be registered with GST. To support this bidder has to upload scanned copy of GST Registration Certificate duly renewed by the competent authority.
2.4	The bidder will post a supervisor at work site who is well qualified, trained and having sufficient experience on the job. The supervisor will be assisted by a team of skilled and semi skilled technicians. The team along with the supervisor must remain and work continuously on the site and report for the work on site within a week of the receipt of materials at site or the information regarding readiness of site by the DUSS, otherwise Federation will be at liberty to cancel the order, and assign the work to any other party at the cost and risk of the bidder.
2.6	The bidder may be allowed to work round the clock in the interest of work on written request.
3.0	The material must be dispatched within the given time after the receipt of work order in minimum number of lots.
4.0	The bidder will be responsible for timely payment of wages to his workmen latest by 7 th of the following month. In case there is any delay, Federation would be at liberty to make payment of wages to these workmen on behalf of the bidder which will be adjusted form his bills. However this will be in no way reduce the responsibility of bidder for payment of wages as per the labor laws in the state to which the contractor will be solely responsible.
5.0	The bidder will submit fortnightly progress report in the prescribed Performa. The measurement of work done would be jointly recorded by his supervisor and Federation site engineer and would be sent it along with the progress report.
6.0	The bidder shall give all necessary personal superintendence during the execution of the work as long as Federation engineer may consider it necessary. Any directions, explanations, instructions or notice given by the Engineer-in- charge to the supervisor of the contractor shall be treated as there have been given to the bidder himself.
7.0	The Site engineer/Engineer in charge of the federation, with the approval of the Managing Director, UCDF shall have power to make any alternations or addition to, or substitutions in the original specification and the contractor shall be bound carry out the work in accordance to the instructions which may be given to him in writing signed by the Site engineer/Engineer in charge.
8.0	If the bidder or its employee shall break, deface or injure or destroy any part of a machine/building on which they are working or if any damage shall happen to the machine/building while the work is in progress, from any cause whatsoever, the bidder shall make the same good at his own expenses or in default, the Site engineer/Engineer in charge of the Federation, may get the same repaired at the cost of the bidder and deduct the expenses inured from his pending bills.
9.0	The bidder shall be liable to the provisions of any acts, regulations may therein relating to the workman and the acts.
10.0	The bidder shall be responsible for all injury to persons or things and for all damages to structural parts, of properties which may arises from the operations or neglect or him self or any of his sub-contractors employees. The bidder shall indemnify the federation and held them harmless in respect of all and any expenses arising from any such injury or damage to persons or property as foresaid and also in respect of any claim made in respect of injury or damage under any Acts of Government, or otherwise and also in repeat of award of compensation of damage consequent upon such claim.
11.0	The bidder shall indemnify the management whether under the workman's compensation Act, or any other statute in force during the currency of the contract or

	any common law in respect of any employee of the contractor or any sub-contractor.
12.0	The bidder may authorize in writing any employee of the bidder to exercise all or any of the powers vested in him under this contract with intimation to the management in writing.
13.0	The equipment repaired/supplied by the contractor should be guaranteed by him for satisfactory performance for a period of 12 month from the date of repairs/supplies. You will undertake to repair/replace the defective parts-free of charge in case of defects/faulty operation during the guarantee period.
14.0	Bidder will submit the design and complete construction details with drawing or all equipments, etc, before undertaking their fabrication. Provision of future expansion would be kept in all electrical switch boards, control panels etc, you will also submit the layout of electrical cables, piping etc, to be laid in the plant.
15.0	In the event of awarding sub- contract to any of the parties by the bidder for the manufacture/supply/erection of any part/spares/components that will be used in the order equipment, the contractor must furnish details about his sub-contractor their experience, specialization etc. The sub contract can be awarded by the contractor only after obtaining written approval by federation. In the event of sub-contract also, the prime fascia responsibility rests on the contractor regarding quality, quantity, guarantee and warranty of the materials supplied work done by the sub-contractor.
16.0	The federation may at any time, by notice in writing, summarily terminate the contract without compensation to the contractor is adjudged insolvent, in case of company is wound up voluntarily by the order of court or a receiver or the contractor commits any breach of contract herein specifically provided for.
17.0	Force majeure clause: The terms and conditions mutually agreed upon shall be subject to force majeure clause as noted as: "Neither the bidder nor the federation shall be considered in default in performance of its obligations hereunder, if such performance is prevented or delayed because of war, hostilities, revolution, civil commotion, strike, earthquake, epidemic, accident fire, wind, flood or because of any law, order proclamation, regulation or ordinance of any government or of any act. Of God or any other causes whether of similar or dissimilar nature, beyond the reasonable control of the party affected, should one or both the parties be prevented from fulfilling his, their contractual obligations by state of force Majeure lasting continuously for a period of six months the two parties should consult each other regarding the future implementation of contract.
18.0	All the Government orders, issued from time to time by the Uttarakahnd Government, will be binding on both the parties, ie. Bidder and federation.

**Manager Director
UCDF Ltd, Haldwani**

**UTARAKHAND CO-OPERATIVE DAIRY FEDERATION Ltd.,
MangalParao, Haldwani, Nainital**

(B) SPECIAL TERMS AND CONDITIONS

S.N.	Description
1.0	Work Experience: The bidder along with the manufacturer, should have executed minimum 20 (Twenty) in quantity as specified item in quantity n last 5 (five) years. Please upload purchase order and their work completion/performance certificate.
2.0	For any work partly done, payment shall be made at proportionately reduced rate as per assessment of the engineer in-charge.
3.0	Price Escalation: The prices are fixed and any price escalation in rate what - so-ever, shall not be demanded by you, except Govt. levies, which shall be permissible against furnishing of documentary proof for the same by you. The bidder should take into account all fluctuations of the market as no claim shall be entertained on this ground during the acceptance of the tender and the currency of the contract.
4.0	Basis of rate: The tendered rate shall be deemed for the complete item of work in all respects and shall include all tools and plants, packing and forwarding, insurance, freight, carriage of materials to site, stacking and removal charges of any rejected materials, GST/ all prevailing taxes in force from time to time, iethe rates should be FOR site inclusive of all.
5.0	Liquidated damages: The work must be completely finished to the entire satisfaction of the Site Engineer/Engineer-In-Charge UCDF, or his representative, within mentioned time from the date of receipt of order failing for which penalty will be imposed at the rate of 0.5% per week subject to a maximum of 10% of the total cost of work or part of it (in case there are independent works). The date of commencement of work shall be such on which the date the purchase order is given to the bidder or it is mentioned in the work order specifically. If there is any delay due to not availability of site by the DUSS to the bidder, the bidder will not be responsible for such period of time. The availability of work site/ arrangements by the DUSS required if any (necessary for completion of work but not in the scope of contractor) will be provided by the DUSS on time as per bidder's request.
6.0	Arbitration: All disputes or differences, in respect of which the decision is not final and conclusive, shall on the initiative of either party be referred to the arbitration order of prevailing cooperative society Act to the Director Dairy VikasUttarakhand/Registrar Dairy Co-operative Societies Uttarakhand.
7.0	The original copy of EMD & Tender Fee, if not deposited online, are to be addressed to "Uttarakhand Cooperative Dairy Federation Ltd, MangalParao, Haldwani (Nainital)" and should be submitted in sealed cover with the name of the tender notice and name of the work on the cover. The sealed cover should also bear the name and full address of the bidder. UCDF will not accept any excuse for non-receipt of EMD & Tender Fee, in time, due to loss or delay in postal services.
8.0	All the tenders should be Uploaded in two bid system i.e. Technical Bid and Financial Bid on tender portal.
9.0	Incomplete, irrelevant or conditional tenders are liable to be rejected. Tenders not

	submitted on proper forms i.e. BOQ form, will not be considered.
10.0	<p>Agreement: The successful bidder shall be required to enter into an agreement with the Uttarakhand Cooperative Dairy Federation Ltd, MangalParao, Haldwani (Nainital), on non-judicial stamp paper of Rs. 100.00 Value, for execution of the work for which the tender has been accepted.</p> <p>In case of Partnership firms, the Agreement must be signed by the partners or by the person holding power of attorney on behalf of the firm. In the later case an attested copy of the power of attorney must be submitted to the UCDF. The partnership firms should enclose photocopy of the partnership deed and an attested copy of power of attorney for signing.</p>
11.0	<p>Earnest Money Deposit: All bidders should deposit earnest money with the tender as per following details if not specified in tender notice.:</p> <p>(a) For cost of work up to Rs. 25.00 Lakh @ 3%</p> <p>(b) For cost of work above Rs. 25.00 Lakhs @ 2% (minimum 75000.00)</p> <p>All tender bids should be accompanied by earnest money deposit either through NEFT/RTGS or in the form of a Demand Draft drawn on any Nationalized Indian Bank/Scheduled Bank/reputed private Indian bank or any first class Foreign bank operating in India, Term Deposit Receipt/ Fixed Deposit Receipt, Bankers Cheque issued by any Nationalized Indian Bank/Scheduled Bank/reputed private Indian bank or any first class Foreign bank operating in India in favor of Uttarakhand Cooperative Dairy Federation Ltd, MangalParao, Haldwani (Nainital) payable at Haldwani with the tender form. In general, the validity of EMD should be 90 days from the last date of validity of the tender, but the period may be extended as per requirements. All bidders may note that EMD submitted in the form of a cheque will not be considered. EMD may also be deposited in the form of cash with the account section of the UCDF and cash receipt should be attached with the tender. Any tender bid which is not accompanied with the Earnest Money Deposit will be summarily rejected and no exemption shall be granted to any of the bidders in this regard.</p> <p>EMD of unsuccessful bidders would be returned within 120 clear days from the date of opening of the tender bids. However, no interest shall be paid on EMD for the period during which it lies with the UCDF. EMD of successful bidder will be kept as Work Completion Security for a period as mentioned in the Uttarakhand Procurement Rules 2017.</p>
12.0	<p>Rebate of Tender Fee & EMD: The rebate or exemption of tender fee or EMD will be provided to the firms registered with Micro, Small & Medium Industries/Start-ups as per provisions of the Uttarakhand government order no: 1542/VII-3-19/143-industries/2003, dated- 20.08.2019 or any amendment issued by the Government of Uttarakhand only. Please attach a copy of the rule (issued by the government of Uttarakhand) under which such exemption is claimed as documentary proof.</p>
13.0	<p>Preference in Purchase Policy: Preference in Purchase will be given to the bidders registered with Micro, Small & Medium Industries/Start-ups, Department of Industries Uttarakhand as per Uttarakhand government order no: 1542/VII-3-19/143-industries/2003, dated- 20.08.2019.</p>
14.0	<p>16. Performance Security: (i) To ensure due performance of the contract, successful bidder shall be required to deposit and keep to be deposited with the UCDF a sum equivalent to 10% of total contract value as Performance Security. The performance security may be furnished in the form of account payee Demand Draft/ FDR/TDR/Bank Guarantee in an acceptable form safeguarding the organization's interest in all respects.</p>

	<p>(ii) Performance security should remain valid for a period of 60 days beyond the date of completion of all contractual obligations of the bidder, including guaranty obligations in the guaranty period, which is 1 (one) year from the date of successful trial & commissioning of the equipment.</p> <p>(iii) EMD/Bid security should be refunded to the successful bidder on receipt of performance security.</p> <p>(IV) Performance Guaranty Period/Defect Liability Period: This period will be 1 (one) year from the date of successful trial and commissioning of the equipment/plant. The bidder should be responsible for removal of any defects free of cost in this period. After this period, the bidder will be responsible for removal of defect on payment basis i.e. After sales services will be provided by the bidder well in time. Or as mentioned in the special conditions for particular item.</p>
15.0	<p>Work Security Deposit: The successful bidder shall be required to deposit and keep to be deposited with the UCDF a sum equivalent to 5% of total contract value as work security deposit within 15 days from the date of signing of the contract. The EMD deposited by the bidder will be adjusted in the security deposit. This security deposit shall be released to the contractor after supply of the Material as per specifications in good condition and its verification at the work site. However no interest shall be paid to the contractor on the security deposit. In case of any delay occurred, or in the event of cancellation of contract due to non-compliance with any terms & conditions of this contract by the contractor, the work security deposit is liable to be forfeited by UCDF.</p>
16.0	<p>All work shall be executed strictly in accordance with the General Specifications of the equipments.</p>
17.0	<p>The Uttarakhand Cooperative Dairy Federation Ltd, Mangal Parao, Haldwani shall not be responsible for supply of any material.</p>
18.0	<p>When the tender is accepted, the contractor shall have to notify the names of two of his authorized representatives, of whom will have to be always available at the site of the work.</p>
19.0	<p>For steam and water installations, the contractor will have to employ C.I.B.'s licensed persons if he is not a licensed repairer himself.</p>
20.0	<p>Any claim during the periods of contract for extra items etc. will be submitted in writing within a week of such claim having arisen failing which the claim may not be entertained.</p>
21.0	<p>All materials brought for use of the work shall have to get approved by the engineer in charge before actual use.</p>
22.0	<p>Samples of all items of work to be executed will have to be got approved by the engineer in charge, before execution.</p>
23.0	<p>The site will be cleared by the contractor of all surplus or waste material, dirt, debris etc. on completion of the work for which no extra payment will be made.</p>
24.0	<p>The contractor will have to make his arrangements for tools and equipments for all works.</p>
25.0	<p>The total value of the tender should be mentioned in the tender offer appended hereto which has to be submitted along with the tender.</p>
26.0	<p>An attested copy of the latest trade tax registration, service tax registration should be enclosed with the tender.</p>
27.0	<p>Charges for erection and commissioning should be indicated clearly & separately, if applicable.</p>

28.0	Validity of Tender: The bidders are requested to keep their offer open for 75 (seventy five) days from the date of opening of the tenders. If any bidder withdraws his tender before the expiry of the said period, the UCDF may allow withdrawal but in such case the EMD deposit by the bidder may be forfeited. If the federation does not allow the withdrawal and accept the tender and the bidder fails to perform his part of the contract, the EMD deposited by the bidder shall be liable to be forfeited besides other consequences of breach of contract.
29.0	The tenders should be accompanied by the technical details and drawings of the materials, if applicable.
30.0	If subsequent to the submission of the tender offer, the bidder alters or modifies contents of his tender, which are not acceptable to the UCDF, the tender shall be deemed to have been withdrawal by the bidder.
31.0	<p>Payment for supply, installation, testing contract:</p> <p>(i) 30% advance on acceptance of the order on signing of the agreement, against submission of the Advance Bank Guarantee as per terms of the contract/ purchase order issued by any nationalized Indian bank/scheduled bank/reputed private Indian bank or first class foreign bank operating in India for 36% value of the contract/purchase order value (30% advance payment and 20% interest on the advance amount), valid for a period of 3 months from the date of receiving the advance payment.</p> <p>(ii) 60% payment of the contract/purchase order value after safe receipt of the good at site and material verification at site.</p> <p>(iii) 10% payment of the contract/purchase order value on installation and testing of the supply items.</p> <p>II- For erection/service/overhaul component only:</p> <p>(i) 30% advance on acceptance of the order on signing of the agreement, against submission of the Advance Bank Guarantee as per terms of the contract/ purchase order issued by any nationalized Indian bank/ Scheduled Bank/reputed private Indian bank or first class foreign bank operating in India for 12% value of the contract/purchase order value (10% advance payment and 20% interest on the advance amount), valid for a period of 3 months from the date of receiving the advance payment.</p> <p>(ii) 55% payment of the erection/service/overhaul of the equipment on group basis.</p> <p>(iii) 15% balance payment on trial and commissioning of the plant.</p> <p>III- For Supply Items only:</p> <p>(i) 90% payment of the cost of the material will be paid to the party after safe receipt of the materials in store at site and material verification.</p> <p>(ii) 10% balance payment shall be made to the firm against submitting the performance security/ security deposit which may be in the form of Performance Bank Guarantee of 10% of the contract/purchase order value, valid for a period of 12 months from the date of supply of the material , issued by any nationalized Indian bank or first class foreign bank operating in India.</p>
32.0	Any statutory approval from the local government authority's viz. Chief Boiler Inspector, Electrical Inspector, Factory Inspector etc, shall be obtained by the contractor. The bidder shall have to attach with the tender certificates from competent authorities of having similar works done, during previous years.
33.0	Federation has the right to reject any or all the tenders without assigning any reason.
34.0	The bidders are advised to see the site of work before tendering.
	Mode of payment:- Payment for the work executed, in part or full, shall be made through Multi city cheques/RTGS/ DD by UCDF Ltd/DUSS for which bank charges

	will be borne by you. The bills should be issued in the name of “concerning DUSS Ltd”, in A/C of U C D F, Ltd, Haldwani or as per instruction given in the Purchase Order.
35.0	General Membership: The successful bidder will have to deposit Rs. 100.00 as membership with the UCDF. This will be one time general membership fee. If any bidder has already deposited this amount once, he need not to deposit the money in future.
36.0	Tender Fees: The bidder will have to deposit the tender fees as mentioned in NIT.
37.0	Technical Specification: The technical specification of individual machine/equipment will be given in the NIT. Any other special conditions/eligibility criteria may also be mentioned in the Technical Specification for the particular machine/equipment. The successful bidder will have to follow the specifications.
38.0	Any Government order, issued by the Uttarakhand Government, from time to time, will be binding to both parties and similarly tender conditions will be amended.

**Manager Director
UCDF Ltd, Haldwani**

Chapter- 3: Details of Materials/ Services required

S. N.	Name of work	Tentative cost (Rs.)	Qty	Unit	Location
1	Supply and Installation of office computer System	Rs 50.00 Lakhs	67.0	No.	UCDF & Various DUSS of Uttrakhand

Chapter-4:

TECHNICAL
SPECIFICATIONS

AND

SCOPE OF WORK

Item No:1

Name of work: Supply & installation & testing of Desk top Computer with UPS & Printer

Personal Computer :All Brand of Computer, Printer, Antivirus and UPS, Feature / Specifications

Place of supply/Installation;

S.N.	Name of milk union	Location	Quantity	Unit
1	Uttarakhand Cooperative Dairy Federation Ltd,	Mangal Parao, Haldwani	10	Nos.
2	Dehradun Milk Union	Raipur Road Dehradun	10	Nos.
3	Nainital Milk Union	Lalkuan, Nainital	10	Nos.
4	Udham Sing Nagar Milk Union	Kanjabag Road Khatima	10	Nos.
5	Haridwar Milk Union	Shilkarpur (Landhaira)	10	Nos.
6	Pithoragarh Milk Union	Vin, Pithoragarh	5	Nos.
7	Champawat Milk Union	Joop Patwa, Champawat	7	Nos.
8	Central Dairy Lab	Lalkuan, Nainital	5	Nos.
	Total		67	Nos.

Preferred Make-Lenovo/ HP/Acer/Dell

Feature / Specifications-

Item	Specification
Processor	IntelCorei 5Processor13 th GenerationorhigherProcessor
FormFactor	Tower/MicrotowerModel
Chipset	IntelChipsetsupportingtheaboveprocessor
Memory	8GBDDR4SDRAM(1333 MHz or higher) & Non ECC Expandable to 16 GB or higher
InternalStorage/ Hard Disk Drive & Controller	Minimum512GB7200rpmSSD
RemovableMedia	NONE
Graphics	IntegratedIntelHDGraphicssupporting1600x1200resolutions
Audio	Integratedhigh-definitionaudio
Network	10/100/1000MbpsGigabitEthernet
Ethernet/ Wireless networking	IntegratedGigabit Network Connection WirelessLAN802.11b/g/nwithTCP/IPIPv4AndIPv6support,

Chipset/Mother Board	OEM mother board supporting above mentioned processor
Bays	4 Bays: 2x 5.25 external, 1 x 3.5 external, 1 x 3.5 internal.
Slots	Minimum 3 Slots
Audio	Inbuilt Speaker
Ports	6 USB (4 rear + 2 front) + 2 PS/2 ports OR 8 USB (4 rear + 4 front) , 1 RJ-45, 1 VGA, 1 Audio in/out
Monitor	22" TFT screen
Keyboard	PS/2 or USB 104/107 keys mechanical keyboard
Mouse	PS/2 or USB 2 button optical scroll mouse
Operating System With Original Licensed CD	Windows 11 pro or higher
Software	Remote diagnostics, licensed Back Up and licensed Recovery software to be preloaded before delivery and CD
Anti Virus	Preloaded Software Kasper Sky/Quick heal Antivirus or equivalent (Latest Version) with 3 year license. Maf is compulsory *ISO27001 in Analysis, Design, Development ,Testing and support services for computer security software products for end points, network and data protection and privacy ISO 20000 certified technical support Features- Advance DNA scan offline backup & restore, Parental Control, Safe, Banking File Valut Predictive Detection
Warranty	3 Years or as per provided by the computer manufacturer, Comprehensive on site
Printer	Lazer printer, minimum 16 pages/minute, preferred make- Canon/HP/ Samsung or other reputed make

Laser Printer Minimum Specifications	
Print Speed	16 ppm mono (A4) or more
Printing Method	Monochrome laser beam printing
Print Quality/ Resolution	Up to 2400 x 600 dpi with Automatic Image Refinement minimum
Warm-up Time	Approx. 10 seconds or less from power on
First Page Out Time	Approx. 6 seconds or less
Duty Cycle	Minimum 5,000 pages
Print Margins	5 mm-top, bottom, left and right
MEDIA HANDLING	
Paper Input (Standard)	150-sheet multi-purpose tray
	1-sheet manual feed slot
Paper Output	100-sheet face down
Media Types	Plain paper, Heavy paper, Transparency, Label, Index card, Envelope
Media Sizes	Multi-purpose tray:
	A4, B5, A5, Legal, Letter, Executive, 16K, Envelope DL, Envelope COM10, Envelope C5, Envelope Monarch, Custom sizes: 76.2 to 215.9 mm wide and 127.0 to 355.6 mm long
	Manual feed slot:
	A4, B5, A5, Legal, Letter, Executive, 16K, Envelope DL, Envelope COM10, Envelope C5, Envelope Monarch, Custom sizes: 76.2 to 215.9 mm wide and 127.0 to 355.6 mm long, Index

	card: 76.2 x 127.0 mm
Media Weights	Multi-purpose tray:
	60 to 163 g/m ²
	Manual feed slot:
	60 to 163 g/m ²
GENERAL FEATURES	
Power Requirements	AC 220-240V (±10%), 50/60Hz (±2Hz)
Power Consumption	Maximum: Approx. 990 W or less
	Active: Average approx. 350 W or less
	Standby: Average approx. 2 W or less
	Typical Electricity Consumption (TEC): 0.775 kWh/week
Noise Level	Sound power':
	Active: 7 DB or less
	Standby: Inaudible
	Sound pressure':
	Active: 55 dB(A) or less
	Standby: Inaudible
Operating Environment	Temperature: 10 to 32.5°C (50 to 90.5°F)
	Humidity: 20 to 80% RH (no condensation)
Control Panel	2 LED indicators, 1 operation key
CONTROLLER	
Memory	8 MB
Interface and Connectivity	USB 2.0 Hi-Speed
Operating Systems Compatibility	Windows 2000/Server 2003/XP/Vista
	Mac OS X Version 10.3.9-10.5.x ^{1 2}
CONSUMABLES	Linux ^{1 2}
Noise Level	Declared noise emission in accordance with ISO 9296
Operating Systems Compatibility	Web distribution only
	English driver only
All-in-One Cartridges	Based on ISO/IEC 19752 standard
	Printer ships with 1,000 pages starter cartridge

UPS feature/ Specification-

Make-Intex/Elnova/Kata/Cyber power or any other reputed make

Particular	Specification/feature
Supply	Minimum harmonics to safe guard PC components and protection
Voltage Input	160 volt to 280 volts
Battery Type	Tubular or Sealed
Battery make & capacity	7 AH
Full Protection	Under/Over Voltage, shot circuit
Backup Time	30 Minutes Minimum(in one Shift of Hours)
Noise Level	<35db
Operating Environment	5 degree C to 50 degree C , 90 % RH Dusty Environment
Power rating	650 VA

Power Back-UPS 650 VA

Affordable Battery Backup For Home and Office Computers.

Extreme voltage fluctuations, surges and unexpected power cuts can damage today's desktop computers and even worse, cause loss of your valuable data. UPS offers protection from these damaging power disturbances. Specifically designed for the rugged power conditions in India. The UPS should feature Automatic Voltage Regulation, enabling to work through poor power conditions while preserving battery capacity. Staged charging should recharge the battery faster to make ready for the next power cut.

Required Features:

- "Boost" Automatic Voltage Regulation
- Visual and audible alarms provide status of unit.
- "Battery Backup & Surge Protected" outlets keep a computer, monitor and other device running during power cuts, as well as protecting against damaging surges.
- "Staged Charging" recharges battery faster so it's ready for the next power cut.
- Push Button Circuit Breaker enables quick recovery from overload.
- 2 Year Limited UPS and Battery Warranty: should covers parts & labor, including battery
- Automatic Diagnostic Testing should ensure unit is ready when in need.

UPS Specifications	
Output	
Output Capacity	650 VA
Output Voltage/Frequency (On utility)	230V/50Hz
Output Voltage/Frequency (On battery)	230V +/-8%, 50 Hz +/-1Hz
Output Connections	Three (3) India 3-pin 6 Amp sockets (all with battery backup and surge protection)
Waveform Type:	Stepped Approximation to Sine Wave
Input	
Input Voltage/Frequency	230V/50 Hz
Input Connection	India 6 Amp plug, 1.2 meter power cord
Battery	
Battery Type	7 AH Maintenance-free, sealed lead-acid
Management	
Alarms	Visual (LED) and audible alarms.
Adjustable Sensitivity and Transfer Voltage	Low, Medium, High
19" LCD Typical Runtime	Entry level PC 17 min.
	Performance PC 10.5 min.

Prices: The quoted prices by the bidders should be F.O.R. site basis only.

Taxes & Duties: The rates quoted should be inclusive of all prevailing taxes & duties. However, any increase in taxes, duties, levies imposed by any State or Central Govt. or Local Authority or any fresh levies imposed by such Authorities will be paid by the Milk Union/Federation.

Eligibility Criteria: The bidder should have installed at least 20 Desktop PC in Gov./semi govt./PSU/Co-op. Dairy federations/Reputed firm/Reputed organisation in last 5 years.

Note-

1- The bidder should be a manufacturer/dealer/distributor/supplier. Consortium of firms may also participate.

3- Bidder should submit authorization certificate for Desktop/UPS/printer/Antivirus etc.

U C D F Ltd Mangal Paraw Haldwani						
Bill of Quantity						
S.N.	Item	Qty	Unit	Unit Rate	Installation Charges	Ammount
1	U C D F Ltd	10	No			
2	Dehradun DUSS Ltd	10	No			
3	Nainital DUSS Ltd	10	No			
4	Udham Singh Nagar DUSS Ltd	10	No			
5	Haridwar DUSS Ltd	10	No			
6	Pithoragarh DUSS Ltd	5	No			
7	Champawat DUSS Ltd	7	No			
8	Central Dairy Lab	5	No			
	Total	67	No			

ANNEXURE”A”

**TENDER ACCEPTANCE LETTER
(To be given on Company Letter Head)**

Date:

To,

Sub: Acceptance of Terms & Conditions of Tender.

Tender Reference No: _____
Name of _____ Tender / Work: _____

Dear Sir,

1. I/ We have downloaded / obtained the tender document(s) for the above mentioned 'Tender/Work' from the web site(s) namely:

as per your advertisement, given in the above mentioned website(s).

2. I / We hereby certify that I / we have read the entire terms and conditions of the tender documents from Page No. _____ to _____ (including all documents like annexure(s), schedule(s), etc .,), which form part of the contract agreement and I / we shall abide hereby by the terms / conditions / clauses contained therein.

3. The corrigendum(s) issued from time to time by your department/ organizations too have also been taken into consideration, while submitting this acceptance letter.

4. I / We hereby unconditionally accept the tender conditions of above mentioned tender document(s) / corrigendum(s) in its totality / entirety.

5. In case any provisions of this tender are found violated , then your department/ organization shall without prejudice to any other right or remedy be at liberty to reject this tender/bid including the forfeiture of the full said earnest money deposit absolutely.

Yours Faithfully,

(Name & Signature of the Bidder, with Official Seal)

ANNEXURE 'B'

(Affidavit of Non blacklisted firm)

(AFFIDAVIT ON A NON JUDICIAL STAMP PAPER OF RS. 100/-)

I, _____ sole proprietor/partner/authorized signatory of M/s. _____

_____ sole proprietorship/partnership firm/public/private limited company having its principal place of business/ registered office at.....(Full Address) do hereby solemnly affirm and declare as under:-

- 1- That I hereby confirm and declare that my/our firm/company M/s..... is not blacklisted/delisted or debarred with any company of Private/Public Ltd. or Government Company/Semi Govt. deptt. from participating in the tender as on date.
- 2- That I hereby confirm and declare that my/our firm/company M/s..... is /are not involved in any illegal activity and/or not charge sheeted for any criminal act of theft and/or any other essential commodity during last five years.
- 3- That I further undertake that in case any of the facts sworn in as mentioned above and any particulars mentioned in our application is found other-wise or incorrect or false at any stage, my/our firm/ company shall stand debarred from the present and future tenders of the Uttarakhand Co-operative Dairy Federation Ltd. and its associates Milk Union. Besides, Uttarakhand Co-operative Dairy Federation Ltd shall be entitled to take all such actions as may be deemed fit including termination of contract, if awarded, without any claim for any compensation whatsoever on account of such premature closure of the contract.
- 4- I know that to swear a false affidavit is crimes under the law and with such knowledge only I have swear this Affidavit. I shall be responsible for any false statement.

(Signature of the Proprietor/ Managing Partner/Director with Seal)

DEPONENT

Verified at on.....that the contents of paras 1 to 4 of this affidavit are true and correct and no part of this is false and nothing material has been concealed or falsely stated therein.

(Signature of the Proprietor/ Managing Partner/ Director with Seal)
DEPONENT

(Signature & Seal of Notary)

ANNEXURE 'C'

(Contract Agreement)

(ON NON JUDICIAL STAMP PAPER OF RS. 100/-)

This agreement made theday of20... between Uttaranchal Co-operative Dairy Federation Ltd, Mangal Parao, Haldwani (Nainital) there in after called 'Purchaser' on the one part and M/s.....

(Hereinafter 'the Supplier') on the other part.

Whereas the purchaser is desirous that certain Goods and ancillary Services should be provided by the supplier. Viz. (Brief description of Goods and services) and has accepted a bid submitted by the supplier in response to the purchaser's Bidding Document Reference.....for the supply of these Goods and Services in the sum of Rs..... (Rupees.....).

(Hereinafter "the Contract Price").

Now This Agreement Witnesses as Follows:

- In this agreement and expression shall have the same meaning as in the terms and conditions and in section III & Section IV in the above referred Bidding Document.
- The following documents shall be deemed to form and be read constructed as part of this agreement. viz.
 - a. the offer and the price schedule submitted by the supplier;
 - b. the schedule of requirement/list of items and the technical specifications in Sections V and VI in the above referred Bidding Document.
 - c. The terms and conditions in section III and IV in the above referred Bidding Document.
 - d. The Purchaser's Purchase Order No.....no.....
.....date
- In consideration of the payments to be made by the purchaser to the supplier as hereinafter mentioned, the supplier hereby covenants with the Purchaser to provide the Goods and Services and to remedy defects there in conformity in all respects with the provisions of the Purchaser's purchase order and Bidding Document.
- The purchaser hereby covenants to pay the supplier in considerations of the provisions of the Goods and Services and the remedying of defects therein, the Contract price or such other sum as may become payable under the provisions of the purchase order at the times and in the manner prescribed in the purchase Order and Bidding Document.

In Witness where of the ratios here to have caused this agreement to be executed in accordance with their respective laws the day and year first above written.

Signed, Sealed and Delivered by the said

.....

(For the Purchaser) in the presence of

.....
Signed, Sealed and Delivered by the
said.....
(For the Supplier) in the presence
of:.....

ANNEXURE 'D'

**(Form of Bank Guarantee against Advance Payment)
(ON NON JUDICIAL STAMP PAPER OF RS. 100/-)**

Bank Guarantee No.

- 1- In consideration of the Uttaranchal Co-operative Dairy Federation Mangal Parao Haldwani there in after called the UCDF having agreed to grant an advance of Rs.....(Rupees..... only) to M/s terms and conditions of an contract/purchase order no.....dated..... made between the UCDF and M/sfor the supply erection/commissioning (hereinafter called the said contract/purchase order) on production of a bank guarantee for Rs..... ..(see note 2 below) (Rupees.....only)we..... (Hereinafter called the bank) do hereby undertake to pay the UCDF an amount not exceeding Rs. (Rupees.....only) against any loss/damage caused to or suffered would be caused or suffered by the UCDF by reason of any breach by the said supplier(s) of any of the terms and conditions contained in the said contract/purchase order.
- 2- We,..... do hereby undertake to any the amounts due and payable under this guarantee without any demur merely on a demand from UCDF stating that the amount claimed is due by way of loss or damage caused to or would be caused to suffered by the UCDF by reason of any breach by the said supplier (s) of any of the terms and conditions contained I in the contract/purchase order, or by reason of the supplier (S) failure to perform the said contract /purchase order any such demand made on the Bank shall be conclusive as regards the amount due and payable by the Bank under this guarantee shall be restricted to an amount not exceeding Rs.....(Rupees.....only).
- 3- We,....., further agree that bthe guarantee herein contained shall remain in full force and effect during the period that would be taken for the performance of the said contract/purchase order and that it shall continue to be enforceable till all the dues of the UCDF , under, or by virtue of the said contract/purchase order have been fully paid and its claims satisfied or discharged or till the UCDF certifies that the terms and conditions of the said contract/purchase order have been fully and properly carried by the said supplier (s) and accordingly discharge the guarantee unless a demand or claim under this guarantee made an us in writing on or before, we shall be discharged from all liability under this guarantee therefore.
- 4- We,.....,further agree with the UCDF that the UCDF shall have the fullest liberty without our consent and without affecting in any manner our obligation hereunder to vary any of the terms and conditions of the said contract/purchase

order to extend time of performance by the said supplier from time to time or to postpone for any time or from time to time any of the power exercisable by the UCDF, against the said supplier and to forbear or enforce any of the terms and conditions relating from our liability by reason of any such variation, or extension or for any fore bearance, act of omission an the part of the UCDF, or any indulgence by the UCDF, to said supplier or by any such matter or thing whatsoever which under the law relating to sureties would but for this provisions have effect of so relieving us.

- 5- We.....lastly undertake not to revoke this guarantee during its currency except with the previous consent of the UCDF in writing.
- 6- Not withstanding anything herein above the liability of the Bank Guarantee is restricted tpRs..... (Rupees..... only). The Guarantee shall remain in force till the19 unless the guarantee is renounced or a claim is preferred against the bank within three months from the said date all rights of the UCDF under the guarantee shall cease and the bank shall be released and discharged from all liabilities hereunder.

Place:

(Signature)

Date:

CODE NO

Note: -Suppliers should ensure that seal and code no. of the signatory is put by the bankers before submission bank guarantees.The value of Bank guarantee shall be 36% of the order value.

ANNEXURE 'F'

**(Performance Bank Guarantee)
(ON NON-JUDICIAL STAMP PAPER OF RS. 100.00)**

Bank Guarantee No.

Dates:

This deed of performance guarantee made this.....day of200... (Two thousand) by (Name and address of the Bank) (herein referred to as the Bank) which expression shall unless repugnant to the context or meaning thereof includes its legal representative, successors and assigns and the Uttaranchal Co-operative Dairy Federation Ltd, Mangal Parao, Haldwani (Nainital) (hereinafter referred to as the federation) which expression shall unless repugnant to the context or meaning thereof includes its legal representatives successors and assignees.

Whereas, Federation/DUSS has awarded a contract and purchase order bearing No..... Dated..... On M/s. (Name and address of the party) hereinafter referred to as the "Supplier") for the supply/supply erection and commissioning of performance guarantee in the form of a Bank guarantee to the Federations in terms and conditions of the Bidding Documents and the Contract which will be kept veiled up to period should be till end of warranty period). And whereas, the bank guarantee (The constituted agent and officer has already read and understand the contract made between the Board and the Supplier.

In consideration of the Federation having agreed to award the contract/purchase order on the supplier, we..... (Name of the Bank), do hereby guarantee, undertake, promise and agree to with the Federations its legal representatives, successors and assignees that the within named (name of the supplier their legal representatives and assignees will faithfully perform and fulfill everything within the Bidding Document and the contract/purchase order on their part to be performed or fulfilled, at the time (time being the essence of the contract) and in the manner there in provided, do all obligations there under and we further undertake and guarantee to make payment to the Federations of Rs.(Rupees only) being the 10% of the contract value in case the supplier, their legal representatives and assignees do not faithfully perform and fulfill everything within the Bidding Documents and the contract/Purchase order on their part to be performed or fulfilled, at the time and in the manner therein provided and do not willfully and promptly do all obligations there under.

In case the supplier fails to perform or fulfill the contract/Purchase Order as per the terms and conditions agreed upon the Federation is entitled to demand an amount equal to 10% of the Control value from the supplier and the demand made by the Federation by itself will be conclusive evidence and proof that the Supplier has failed to perform or fulfill his

obligations and neither the Supplier nor the Bank will be entitled to raise any dispute regarding the reason for the failure of performance or fulfillment, on any ground .

We, (name of the Bank), do hereby undertake to pay an amount equal to 10 % of the Order value, being the amount due and payable under this guarantee without any demur, merely on a demand from the Federation stating that the amount claimed is due by way of non-performance of the contractual obligations as aforesaid by the supplier or by reason of the Supplier's failure to perform the said contractual commitments/Purchase order, any such demand made on the Bank shall be conclusive as regards the amount due any payable by the Bank under this guarantee. However, our liability under this guarantee shall be restricted to an amount not exceeding Rs..... (Rs.....only) being the amount equal to 10% of the total order value. We (name of the Bank), further agree that the performance guarantee herein contained shall remain in full force and effect for a period ofcalendar month from the date of Bank Guarantee (the period should be till end of warranty period) and till the Federations certifies that the terms and conditions of the said contract/purchase order have been fully and properly carried out by the said Supplier and accordingly discharge the guarantee, unless a demand or claim under this discharged from all liabilities under this performance guarantee thereafter.

